ARTIFICIAL INTELLIGENCE (AI) IN EDUCATION POLICY

1. PURPOSE

1.1   International Child Care College Pty Ltd **(ICCC)** recognises the value of utilising Artificial Intelligence to assist and enhance student learning and assessment. This Policy seeks to establish guidelines for the appropriate use of AI by students of the College.

2. SCOPE

2.1   In this Policy, "**College**," or "**ICCC**" refers to International Child Care College Pty Ltd.

2.2   This Policy applies to any person studying accredited and non-accredited training programs of the College ['**students**'], engaging in the use of AI in the course of learning and assessment.

3. DEFINITIONS

3.1   **Artificial Intelligence (AI)** refers to computer systems that are able to perform tasks and generate content such as text, images, videos, or audio, without direct human intervention/intelligence. An example of this is the AI chatbot *ChatGPT*.

3.2   **Academic integrity** refers to **upholding ethical standards and maintaining honesty, trust, fairness, respect, and responsibility** within educational processes.

4. APPROPRIATE USE

4.1   ICCC permits and encourages the use of AI as an educational and study tool to be used by students of the College.

4.2   The following core elements form the foundation of our AI in Education policy:

Responsible AI Use

4.3   **Objective**: Promote responsible and ethical AI practices.

4.4   **Guidelines**:

- Educate students about AI ethics, bias, and privacy.
- Encourage critical thinking when interpreting AI-generated results.
- Avoid using AI to gain unfair advantages.

Purpose of AI Use

4.5   **Objective**: AI should enhance student learning and assessment.

4.6   **Guidelines**: AI should complement, not replace, human teaching and assessment.

Students may use AI tools for:

- Research, problem-solving, and skill development; or
- To unpack, break down and/ or translate tasks into user friendly language.

Teaching and Learning

4.7   **Objective**: AI should enhance teaching and learning experiences.

4.8   **Guidelines**:

- Use AI to design more personalised learning resources for students.

Academic Integrity

4.9   **Objective**: Uphold academic honesty.

4.10 **Guidelines**: Clearly define acceptable AI use in assessments.

- Discourage plagiarism through AI-generated content.

Accountability

4.11 **Objective**: Establish responsibility for AI deployment.

4.12 **Guidelines**:

- Regularly assess the impact of AI on student outcomes.
- Educate students about referencing AI used content.
- Address unintended consequences promptly.

Privacy and Security

4.13 **Objective**: Safeguard user data and privacy.

4.14 **Guidelines**:

- Comply with data protection regulations.
- Secure AI systems against unauthorized access.

5. IMPLEMENTATION AND REVIEW

5.1   ICCC permits and encourages the use of AI as an educational and study tool to be used by students.

Regular Assessment:

- Periodically evaluate AI tools and their accuracy
- Regularly assess the impact of AI on student learning.
- Remain flexible to accommodate advancements in AI technology.

6. REVISION HISTORY

Rev	Date	Revision Description	Name
	22/11/2023	Initial Policy	KC/HR