

FIRST AID TRAINING PARTNERSHIPS POLICY

1. PURPOSE

- 1.1 International Child Care College Pty Ltd (**ICCC**) recognises the value of utilising expert training partners to deliver high-risk units of competence related to first aid (HLTAID) to enhance the students learning and assessment experience. This Policy seeks to establish guidelines for interactions with First Aid training partners of the College.

2. SCOPE

- 2.1 In this Policy, “**College**,” or “**ICCC**” refers to International Child Care College Pty Ltd.
- 2.2 ICCC partners with multiple Registered Training Organisations for the specific purpose of delivering training and assessment in First Aid related units (HLTAID) as part of a qualification.
- 2.3 This Policy applies to staff and students of the College [**students**], supporting or engaging in first aid related units of competence in the course learning and assessment.
- 2.4 This policy should be read in conjunction with the Partnerships Arrangement Policy.

3. DEFINITIONS

- 3.1 A **partnership arrangement** exists where an organisation is contractually engaged to deliver training and/or assessment services on behalf of ICCC.
- 3.2 The Australian Skills Quality Authority (**ASQA**) is the National VET Regulator (**NVR**) www.asqa.gov.au.

4. INTERACTING WITH FIRST AID TRAINING PARTNERS

- 4.1 ICCC retains all relationship contact with First Aid Training Partners including:
- Providing partnering contracts and interactions with the VET regulator
 - Booking all ICCC staff and students into pre-scheduled and on-demand partner training programs
 - Receiving all training and assessment outcomes including any SoA outcomes.
- 4.2 First Aid Training partners will have direct contact with ICCC staff and students as part of the training and assessment experience including:
- Email contact through confirmed bookings and providing access to the online learning program.
 - Face to face contact as part of the workshop component of the training and assessment.

5. MONITORING AND REVIEW

- 5.1 ICCC gather feedback on the quality of training and assessment delivered by the First Aid partner on ICCC behalf through:
- Survey responses
 - Student and supervisor feedback
 - ICCC staff attendance to pre-scheduled training programs

6. REVISION HISTORY

Rev	Date	Revision Description	Name
V1	Nov 2023	Initial Policy	KC